

February 9, 2022

The monthly meeting of the Sterling Board of Finance was called to order at 7:00 p.m. by Chairman Robert Salisbury. Other members' present-Neil Delmonico, Jim Molodich, Steve Offiler, and Christine Farrugia.

Staff present-Link Cooper and Joyce Gustavson.

Also present-Traci & Ed Adams, Frank Bood, and Peter Rabbitt.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Correspondence: R. Salisbury reported that he received an email from Victoria Robinson-Lewis, member of the Board of Education, dated 2/9/2022 regarding a focus group for the Superintendent search. Town Officials are invited to attend the In Person Focus Group on Tuesday, 2/15/2022 at 6:00 p.m. at the Sterling Town Hall, 1183 Plainfield Pike, Oneco.

Approval of Minutes: N. Delmonico made a motion, seconded by J. Molodich to approve the 11/10/2021 monthly meeting minutes as written and presented. All voted in favor of the motion.

Unfinished Business:

a. Tax Collector's Grand Ratebook Balance Sheet Report: The reports for month ending 11/30/2021, 12/31/2021, and 1/31/2022 were submitted and reviewed.

b. I.T. Upgrades for the Sterling Municipal Building: J. Gustavson reported that the telephones have been ordered and the Town is waiting for Savage Systems to receive everything that they need to begin the project. The funding for the Voice over Internet Protocol (VoIP) is being covered by the Municipal CRF Program - The Federal Coronavirus Aid, Relief and Economic Security Act (Cares Act). N. Delmonico made a motion, seconded by J. Molodich to table this item to the next meeting. All voted in favor of the motion.

c. Distribution of Handbooks for Connecticut Boards of Finance: J. Gustavson reported that Town staff could not find an updated version for the Connecticut Boards of Finance handbooks. R. Salisbury distributed two (2) handouts to be included in the Finance handbooks; Special Fund for Board of Education Surplus, Connecticut General Statute 10-248a, and the Town's Ordinance Concerning the Purchasing Procedures. No further action needed.

New Business:

a. Resignation of Board Member: R. Salisbury received a letter from Renee Bein dated 12/16/2021 stating, "I wanted to thank you for the opportunity to be on the Board of Finance for the Town of Sterling. Unfortunately, I have to resign my position as a member because I am taking the position of Economic Development Coordinator. I do thank you for your time. Any questions or concerns, please contact me". C. Farrugia made a motion, seconded by J. Molodich to accept Renee Bein's resignation effective immediately with regrets. All voted in favor of the motion.

b. Interview Candidates Applying for Vacated Position: R. Salisbury reported that we have three (3) interested candidates applying for the vacated position. Each candidate will have five (5) minutes to make a presentation as to why they should be considered for the position and their qualifications.

c. Appointment of New Board Member: R. Salisbury stated that a secret ballot was held, and Tracie Adams received the most votes to fill the vacated position. N. Delmonico made a motion, seconded by S. Offiler to appoint Tracie Adams, 391 Pine Hill Road, Sterling, CT 06377 to fulfill the vacancy created by Renee Bein to the six (6) year term, which will be placed on the 2023 ballot as a four (4) year vacancy to be filled at that election. All voted in favor of the motion.

d. Consider & Act on 2020-2021 Board of Selectmen Budget Transfers: Sherri Soucy, Treasurer, submitted the Board of Selectmen's FY 2020-2021 Budget Transfer Requests. S. Offiler made a motion seconded by C. Farrugia to approve the transfers as presented in the Board of Selectmen's Budget FY 2020-2021 Budget in the amount of \$22,815.27. All voted in favor of the motion.

STERLING BOARD OF SELECTMEN
2020-2021 BUDGET TRANSFER REQUEST

Budget bottom line overspent

Admin-Regular Payroll	\$901.47
Revenue Collector-Payroll	\$7,446.57
TwN Clk-Data Processing	\$1,429.57
TwN Clk-Dog Report	\$1,276.65
Elections-Wages	\$812.44
Bldg-Wages	\$599.92
Engineering	\$5,097.50
Transfer Station	\$74.76
Cemetery	\$2,110.00
Hwy Garage-Maint	\$3,066.39

\$22,815.27

Transfer from Accounts

Teacher's Retirement	\$14,003.00
EDC	\$8,812.27

\$22,815.27

Any Other Business to Come Before the Board of Finance: None.

Adjournment: N. Delmonico made a motion, seconded by J. Molodich to adjourn at 7:56 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Board of Finance Clerk